

**REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
ANDERSON TOWNSHIP PARK DISTRICT**

June 17, 2009

Duffy Beischel, President, called the regular meeting of the Board of Park Commissioners of the Anderson Township Park District to order at 6:40 pm at the Anderson Township Park District, Juilfs Park Office, 8249 Clough Pike. Present were Board Members: Dale Bartholomew, Nadine Gelter and Lisa Klancher. Also present were: Ken Kushner, Executive Director; Emily Armstrong, Assistant Director; Bailey Martella, Financial Officer/Board Clerk; and Scott Lahman, Recreation Manager.

GUESTS: Heidi Strong, Jim Buck and Kathy Myers, residents.

AGENDA: Mrs. Gelter moved the Board approve the Agenda. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Mrs. Klancher and Mr. Bartholomew. (4), No: None. The motion carried unanimously.

JUNE 13, 2009 SPECIAL MEETING AT JOHNSON HILLS PARK: Mr. Beischel began the discussion of Bridle Run Stables by indicating that Larry Waltz, owner, may have problems meeting the October 31, 2009 extension to his lease amendment due to delays in of property acquisition and construction. Mr. Beischel stated he and Mr. Kushner had notified Mr. Waltz that the district would begin some of the earlier delayed projects, i.e., the entrance road and parking lot before Mr. Waltz's business departure. Mr. Beischel also stated the engineer's report indicated the small barn should be removed as soon as possible. Mr. Bartholomew moved to remove the small barn as soon as the Operations staff could schedule the work. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Mrs. Klancher and Mr. Bartholomew. (4), No: None. The motion carried unanimously.

Mr. Kushner outlined the plan for widening and paving the entrance road and paving a small parking lot. He stated the estimated cost for this project is approximately \$200,000. Mr. Buck raised the question of his easement and if that would need to be modified to include the additional roadway. Mr. Kushner stated he would have our legal counsel review the question. Mr. Buck offered his and Mrs. Buck's support which may include some possible financial backing.

Human Nature Contract: Mr. Bartholomew moved to amend the 2001 Human Nature Design and Layout contract for Johnson Hills Park agreeing to the new rates but keeping the scope of services the same; using the \$23,913.61 balance left in the original purchase order; and authorizing Mr. Kushner to sign the amendment letter to Mr. Gary Wolnitzek, Human Nature principal. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Mrs. Klancher and Mr. Bartholomew. (4), No: None. The motion carried unanimously.

OLD BUSINESS:

Clear Creek Park Trail: Mr. Kushner reported the Clear Creek trail bed was in the process of being prepared for aggregate and asphalt.

Anderson Days: Mr. Kushner reported sponsorship had increased and all other planning was well underway.

Riverside Park – Dry Run Sewer Extension: Mr. Kushner reported Tony Dick from the Metropolitan Sewer District had recently stated they will repair anything they disrupt with the construction and relocate the district's well. The total cost of the reimbursement is now \$47,000 (excluding the well relocation). Mr. Kushner again stressed to the Board this amount does not come close to the loss of revenue for the fields and facilities and stood by his earlier proposal that the line be moved to the other side of Round Bottom Road. He stated he would continue to keep the Board apprised of any new developments concerning this issue.

Beech Acres Parenting Center Storage Building: Mr. Kushner reported Rick Sorg, Beech Acres Parenting Center, is redrafting the agreement for the storage building so it does not include snow removal, as the Board had previously requested.

Beech Acres Playground: Mr. Kushner stated the addition to the Beech Acres Park playground opened June 3rd at the first Grilled Cheese Wednesday. He further stated the newest addition, the Sasquatch-tall climbing boulders and the fort play unit designed for children 5-12 , were very well received!

RecPlex Feasibility Study: Mr. Kushner advised that staff continue to meet with Mike Carroll and Monica Sumner of Brandstetter Carroll to discuss facility use and design elements.

Background Checks: Mrs. Armstrong reported the BCI & FBI background checks of all staff members is nearing completion and she is very pleased with the new process.

Rules and Regulations: Mr. Kushner reported Tom Luebbers, Legal Counsel, is in the process of drafting the language for the revisions to district's Rules and Regulations. Once this is complete these changes will be brought to the Board for authorization to publish. After the changes are published twice the changes will be brought to the Board for final approval.

NEW BUSINESS

Riverside Park Athletic Fields: Mr. Kushner reported that staff had contacted Joe Motz, Motz Group, to explore the possibility of constructing a synthetic turf field at Riverside Park. From these meetings and correspondence the staff believes the proposal of a synthetic turf field at Riverside Park warrants serious consideration. H&M Surveying has been hired to survey and layout the proposed synthetic fields, we will then send a copy to the Metropolitan Sew District so they can include these fields with any new estimates associated with the proposed sewer easement. It is believed this addition to the district would generate substantial revenue and allow our patrons to play year round despite questionable weather conditions.

REQUEST FOR APPROVAL

Hamilton County Auditor's July Budget: Mrs. Martella presented the Anderson Township Park District's July Budget. Mr. Bartholomew moved to approve the July Budget for FY2010 as presented by Mrs. Martella. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Mrs. Klancher, Mr. Bartholomew. (4), No: None. The motion carried unanimously.

Clear Creek Trail Project Contract: Mr. Beischel moved to approve the contact with Westside Paving for trail paving at Clear Creek Park in the amount \$43,430 and authorize Mr. Kushner or

Mrs. Martella to sign all related paperwork; and further authorize Mrs. Martella to open a purchase order in the amount of \$43,430. Mrs. Klancher seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Mrs. Klancher and Mr. Bartholomew. (4), No: None. The motion carried unanimously.

Purchase Orders Approval: Mrs. Gelter moved for the Board to approve the following authorized between meetings Purchase Orders:

Game Time/David Williams	Playground Equipment	\$49,910.03
Coney Island	Camp Passes	\$ 7,735.00
Martin Marietta Materials	Clear Creek Trail	\$24,178.50

Mrs. Klancher seconded the motion. Voting: Yes: Mr. Bartholomew, Mr. Beischel, Mrs. Klancher and Mrs. Gelter. (4); No: None. The motion carried unanimously.

Exmark Mower: Mr. Bartholomew moved to approve the purchase of a 72" Exmark mower from Bramble Mower for a cost not to exceed \$9,600 and authorize Mrs. Martella to open a purchase order. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Mrs. Klancher and Mr. Bartholomew. (4), No: None. The motion carried unanimously.

Phone Contract: Mr. Bartholomew moved to authorize Mr. Kushner or Mrs. Martella to enter into a 3 – 5 year phone contract with Time Warner for a not to exceed amount of \$1,700 + taxes per month including all installation. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Mrs. Klancher and Mr. Bartholomew. (4), No: None. The motion carried unanimously.

Staff Changes: Mrs. Klancher moved to approve staff's recommendation to hire the following part-time staff: Recreation Department: Kelsey Ann Cornish, Jessica Wittwer, Tracey Brock, Operation's Department: Zachary Dewar and the promotion of Recreation staff: Jennifer Wallen and Julianne Straka from camp counselor to Camp Coordinator. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Bartholomew, Mr. Beischel, Mrs. Klancher and Mrs. Gelter. (4); No: None. The motion carried unanimously.

FUNDRAISING & GRANT ACTIVITY

Mr. Kushner stated the ATPD had not been awarded the "Recycle on the Go" grant. Otherwise there was no change in status on fundraising requests and grant applications.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES

Mrs. Gelter moved for the Board to approve the **May 2009 Financial Reports and Authorized the Expenditures** as presented by Mrs. Martella. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mrs. Klancher and Mrs. Gelter. (4); No: None. The motion carried unanimously.

APPROVAL OF MINUTES: Mr. Bartholomew moved to approve the minutes of the **May 14, 2009 Regular Meeting.** Mrs. Gelter seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mrs. Klancher and Mrs. Gelter (4) No: None. The motion carried unanimously.

Mr. Kushner brought the Board up to date about a few upcoming events: 1) The district will once again have a float in the Annual Anderson Township 4th of July parade and invited all of the Board members who could participate to ride on the float; 2) He asked for the Board to please make their selection of shirts for Anderson Days and it was discussed that a red/white/blue shirt would work for both the parade and Sunday night fireworks at Anderson Days.

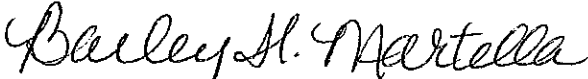
At 9:05 pm Mrs. Martella left the meeting.

Mr. Kushner reported that at 9:06 p.m. Mr. Beischel moved the Board adjourn into Executive Session to discuss land acquisition. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mr. Klancher, and Mrs. Gelter (4) No: None. The motion carried unanimously.

At 10:20 p.m. Mr. Beischel moved the Board adjourn the Executive Session and re-open the regular meeting. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Mr. Bartholomew, and Mrs. Klancher. (4) No: None. The motion carried unanimously.

At 10:21 p.m. there being no further business to be brought before this Board, Mr. Beischel moved to adjourn the meeting. Mr. Bartholomew seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Mrs. Klancher and Mr. Beischel. (4) No: None. The motion carried unanimously.

Submitted by,

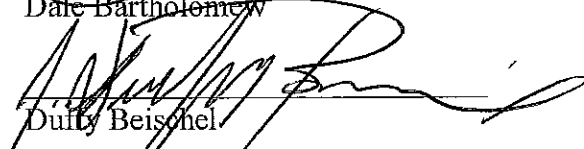


Bailey H. Martella


Financial Officer/Board Clerk



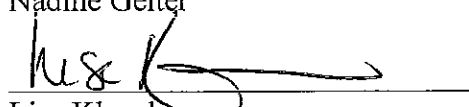
Dale Bartholomew



Duffy Beischel



Nadine Gelter



Lisa Klancher