

**REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS  
ANDERSON TOWNSHIP PARK DISTRICT  
February 12, 2009**

Nadine Gelter, President, called the regular meeting of the Board of Park Commissioners of the Anderson Township Park District to order at 6:30 pm at the Anderson Township Park District, Julifs Park Office, 8249 Clough Pike. Present were Board Members: Dale Bartholomew, Duffy Beischel, Mark Bissinger and Lisa Klancher. Also present were: Ken Kushner, Executive Director; Emily Armstrong, Assistant Director; Bailey Martella, Financial Officer/Board Clerk; Scott Lahman, Recreation Manager.

**PLEDGE OF ALLEGIANCE**

**AGENDA:** Mr. Bartholomew moved the Board approve the Agenda. Mrs. Klancher seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bissinger, Mrs. Gelter, Mr. Bartholomew and Mrs. Klancher. (5), No: None. The motion carried unanimously.

**OLD BUSINESS:**

Clear Creek Park Trail: Mr. Kushner stated he had a conversation with Jack Sutton, Director, Hamilton County Park District (HCPD) concerning the progress of the Ohio River to Lake Erie Trail, part of which is slated to go through Clear Creek Park. The HCPD has been in negotiations with Turpin Fisher to purchase frontage on State Route 32 adjacent to the park. The following are some of the main items for the Board's review, as they exist in the *proposed* agreement:

**PROPOSED**

- Driveway "C1" WEBB LANE ACCESS: BUYER agrees to construct a new farm access driveway along the western edge of Clear Creek Park, as shown on Attachment 1, to be used for agricultural business purposes subject to the following conditions:
  - The farm access driveway is to be constructed of all weather surfacing (i.e. asphalt);
  - SELLER agrees to quit claim and forever relinquish any interest and use of the entry driveway to Clear Creek Park (current location of Webb Lane as shown on Attachment 1);
  - Anderson Township Park District provides at no cost a 25' wide corridor for the construction of the driveway;
  - Anderson Township Park District agrees to convey a permanent driveway easement to the SELLER.

Mr. Kushner explained that if and when an agreement is signed, the relinquishing of the paper street known as Webb Lane by the neighbors would benefit the ATPD park users. The potential to redesign the current paved parking to accommodate more cars will finally be feasible.

Firehouse Fields: Mr. Kushner stated he met with Dr. Henry Dolive, Anderson Township Administrator, to discuss the Joint Recreational Agreement between the park district and the

Township. The end result of the meeting was that Dr. Dolive would talk with the Township Law Director, Margaret Comey, to ascertain if it is better to:

- Keep the Joint Recreational Agreement as it currently exists for the protection and benefit of both agencies, or
- Have a new agreement drawn up pertaining only to the existing facilities, i.e., the Kellogg Fire Training Center property and the Heritage Center.

Mr. Kushner also stated that he had given Dr. Dolive verbal notice that the park district would no longer maintain the Firehouse Fields from January 22, 2009 forward. At that time he also thanked him, on the Board's behalf, for use of this property enabling the district to provide additional athletic fields for the community.

RecPlex Feasibility Study: Mr. Kushner advised the Board that, as directed, he is acquiring additional quotations for the RecPlex Feasibility Study and that he would keep them up to date as new information becomes available.

Park District Handbook Revision: Mrs. Armstrong presented the Board with several proposed revisions in the Park District Employee Handbook. The Board tabled a decision allowing Mrs. Armstrong time to rework the wording of the proposed policy revisions regarding Conduct and Discipline, Leadership Roles in Industry Organizations, and Equipment, Email and Internet use.

## **NEW BUSINESS**

Riverside Park: Mr. Kushner advised the Board that the City of Cincinnati Department of Law had contacted him concerning easements for the Dry Run Phase 2 sewer line that is parallel to Riverside Park on Roundbottom Rd. Mr. Kushner and the Board had a great concern about the project altering the drainage and the aquifer that may never recover after the disruption, as well as the loss of revenue due to the proposed 9 to 24 month disruption. Mr. Kushner had asked the city personnel if it would be possible to bore the entire length of the park so as not to disrupt the turf or if they could bore under the road to run the line on the other side. In both instances they indicated that the expense would be too great.

After a lengthy discussion the Board asked Mr. Kushner to have the property appraised after which the Board can make an informed decision if the offer for the easement is fair keeping in mind not only the above problems but also the significant loss of revenue for the field fees and concessions.

## **REQUEST FOR APPROVAL**

Approval of Annual Purchase Orders: Mr. Bartholomew moved for the Board to approve the following authorized between meeting Purchase Order:

Arnold Printing	Spring Newsletter	\$6,648.00
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Mr. Beischel seconded the motion. Voting: Yes: Mr. Bartholomew, Mr. Beischel, Mr. Bissinger, Mrs. Klancher and Mrs. Gelter. (5); No: None. The motion carried unanimously.

**FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:** Mr. Beischel moved for the Board to approve the **January 2009 Financial Reports and Authorized the Expenditures** as presented by Mrs. Martella. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bissinger, Mr. Bartholomew, Mrs. Klancher and Mrs. Gelter. (5); No: None. The motion carried unanimously.

Depository Account: Mrs. Martella opened a discussion with the Board concerning using Fifth Third Bank as the district's only depository account. The Board reviewed an email from Mrs. Martella to Fifth Third concerning the banks stability. It was noted, by the Fifth Third representative, in the email that since the park district's funds are in compliance with the ORC they do not sit on Fifth Third's balance and are collateralized at 103% with a third party (Bank of New York) custodian. The stability of the Bank of New York was not known at this time. In summary, if anything were to happen to Fifth Third Bank, creditors of Fifth Third Bank would not have access to the park district's funds. It was decided that because of the unstable banking environment in general the district should open a second depository account at another institution. Mr. Beischel offered to research other institutions and contact the other Board members and Mrs. Martella with the information. Mr. Kushner offered to contact Mr. Tom Luebbers concerning the legality of using a Savings and Loan and or a Credit Union as a depository account holder.

**APPROVAL OF MINUTES:** Mr. Beischel moved to approve the revised minutes of the **January 12, 2009 Regular Meeting.** Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mr. Bissinger, Mrs. Klancher, and Mrs. Gelter (5) No: None. The motion carried unanimously.

At 7:55 pm Mrs. Martella left the meeting.

Mr. Kushner reported that at 8:15 p.m. Mr. Beischel moved the Board adjourn into Executive Session to discuss personnel issues. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mr. Bissinger, Mrs. Klancher, and Mrs. Gelter (5) No: None. The motion carried unanimously.

At 8:30 p.m. Mr. Beischel moved the Board adjourn their Executive Session and re-open the regular meeting. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Mr. Bissinger, Mr. Bartholomew, and Mrs. Klancher. (5) No: None. The motion carried unanimously.

At 8:31 p.m. there being no further business to be brought before this Board, Mr. Beischel moved to adjourn the meeting. Mrs. Klancher seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Mr. Bissinger, Mrs. Klancher and Mr. Beischel. (5) No: None. The motion carried unanimously.

Submitted by,

Bailey H. Martella  
Financial Officer/Board Clerk

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Dale Bartholomew

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Duffy Beischel

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Mark Bissinger

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Nadine Gelter

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Lisa Klancher