

**REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
ANDERSON TOWNSHIP PARK DISTRICT
OCTOBER 9, 2008**

Nadine Gelter, President, called the regular meeting of the Board of Park Commissioners of the Anderson Township Park District to order at 6:33 pm at the Anderson Township Park District, Juilfs Park Office, 8249 Clough Pike. Present were Board Members: Dale Bartholomew, Duffy Beischel, Lisa Klancher and Mark Bissinger. Also present were: Ken Kushner, Executive Director; Emily Armstrong, Assistant Director; Bailey Martella, Financial Officer/Board Clerk; and Mike Smith, Operations Manager.

GUESTS: None.

PLEDGE OF ALLEGIANCE

AGENDA: Mr. Bartholomew moved the Board approve the Agenda. Mr. Beischel seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Mr. Bartholomew, Mrs. Klancher, and Mr. Bissinger. (5), No: None. The motion carried unanimously.

SHERIFF'S DEPARTMENT REPORT: Park Resource Officer Brian Hayes, Hamilton County Sheriff's Department, reviewed his routine monthly park visits as logged for the sheriff's department for August, 2008. He stated as this is the annual anniversary and the 3rd year of the 4-year contract he wanted to thank the Board for the opportunity to serve the district and that he was looking forward to the upcoming year of service. The Board stated they appreciated all his efforts and they are looking forward to his continued service as the Park Resource Officer.

OLD BUSINESS:

Riverside Park Riverbank Project: Mr. Kushner reported the Riverbank project is complete and the final grant request has been submitted for reimbursement. He indicated the project was completed for considerably less than anticipated. He further stated the district has exceeded the local Share in-Kind Agreement estimation of \$25,718.76 and will receive \$111,272.09 back from the Ohio Public Works Commission.

Johnson Park:

House: Mr. Kushner stated that painting of the house trim and doors should be complete within the next week.

Small Horse Barn: Mr. Kushner reported the Anderson Township Historical Society has been contacted and plan to evaluate the significance of the small barn in the near future.

New Accounting System: Mrs. Martella asked Mr. Bissinger if Tom Luebbers, the District's Counsel, had contacted him for direction on the Indemnification of her personal liability pertaining to the UAN program and equipment. Mr. Bissinger stated he had not spoken to Mr. Luebbers directly, however, he had left a detailed message outlining what the Board would like to see in the Indemnification.

Broadwell Woods: Mr. Beischel reported he contacted Mr. Doug Evans, Evans Landscaping, and Mr. Evans indicated he will not complete the re-forestation requirements for the clear-cut area of Broadwell Woods. Further, Mr. Evans believed that he owned the property up to the fence line

therefore, he believed he was within his rights to clear-cut what he thought was his property. Mr. Kushner stated he had previously asked Mr. Evans if he would pay for additional whips, similar to the ones used for the Riverbank, if the district could get a scout troop to plant them. At this time Mr. Evans is not receptive to this option since he has re-seeded and noted that tree seedlings are beginning to grow.

Heritage Center: Mr. Kushner reported the new gazebo for the Heritage Center has been installed. Mr. Bissinger suggested that up lighting on the trees and gazebo would really enhance the look of the area. Mr. Kushner stated he would look into the suggestion.

Levy Discussion: Mrs. Armstrong reported the Levy committee has sent the Parks Yes! postcards to the districts past participant list. She also stated she had been sending the absentee voter list informational postcards daily.

2008 Anderson Days Report: The Board reviewed the revised report for Greater Anderson Days.

NEW BUSINESS:

Staff Changes: Mr. Bartholomew moved for the Board to approve staff's recommendation to hire **Part-time Concession Employee**, Christine Kappesser and approve the promotion of **part-time Operations Employee** Dave Reynolds to full-time. Mrs. Klancher seconded the motion. Voting; Yes; Mr. Bissinger, Mr. Beischel, Mrs. Gelter, Mrs. Klancher and Mr. Bartholomew, (5), No: None. The motion carried unanimously.

Letter of Recognition: Mr. Kushner reported an Anderson resident sent an e-mail praising the "beyond the call of duty" actions of John VonWahlde "who put customer service first" during one of her family's recent visits. During their visit she asked if the basketball net could be replaced and he immediately took time to get the new nets and replace them!

Filming in the Parks: Mr. Beischel asked Mr. Kushner if a legal opinion had been obtained concerning the Filming in the Parks Policy presented at the last regular board meeting. Mr. Kushner stated a legal opinion had not been obtained, therefore, Mr. Beischel asked the policy review be tabled until counsel has reviewed the content.

Hurricane Ike Damage: Mr. Kushner reviewed with the Board the listing of storm damage created by Hurricane Ike. He indicated that the total amount of loss is still unknown since many trees were weakened and will continue to breakup and/or fall during subsequent storms.

REQUEST FOR APPROVAL

Approval of Purchase Orders: Mr. Bartholomew moved for the Board to approve the following authorized between meeting Purchase Orders:

Brown Construction & Paving	Asphalt Work & Paving	\$15,000
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Mr. Bissinger seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bissinger, Mr. Bartholomew, Mrs. Gelter, Mrs. Klancher (5), No: None. The motion carried unanimously.

Hamilton County Auditor's Amounts and Rates Approval: Mr. Beischel moved the Board approve the Hamilton County Auditor's 2009 Amounts and Rates. Mrs. Klancher seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bissinger, Mr. Bartholomew, Mrs. Gelter, Mrs. Klancher (5), No: None. The motion carried unanimously.

Fundraising & Grant Activity: Mr. Kushner stated the Baseball Tomorrow Grant application has been mailed. The Board showed concern with the small number of new grant applications on the chart. A discussion took place about projects and grant possibilities. Mr. Kushner indicated that he has staff investigating planning grants for Johnson Park. He further stated once the planning process is complete that would be the time to use specific projects for grant possibilities. The Board stressed the staff should be looking at all projects or possibilities and not limit the options to Johnson Park.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES: Mr. Beischel moved for the Board to approve the **September 2008 Financial Reports and Authorized the Expenditures** as presented by Mrs. Martella. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Bissinger, Mr. Beischel, Mr. Bartholomew, Mrs. Klancher and Mrs. Gelter. (5); No: None. The motion carried unanimously.

APPROVAL OF MINUTES: Mr. Beischel moved to approve the minutes of the **September 11, 2008 Regular Meeting**. Mrs. Klancher seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mrs. Klancher, Mr. Bissinger and Mrs. Gelter (5) No: None. The motion carried unanimously.

At 8:35 Mrs. Martella left the meeting.

Mr. Kushner reported that at 8:40 Mr. Beischel moved the Board adjourn into Executive Session to discuss personnel issues. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mrs. Klancher, Mr. Bissinger and Mrs. Gelter (5) No: None. The motion carried unanimously.

At 8:49 Mr. Beischel moved the Board adjourn their Executive Session and re-open the regular meeting. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Bartholomew, Mrs. Klancher and Mr. Bissinger. (5) No: None. The motion carried unanimously.

At 8:50 p.m. there being no further business to be brought before this Board, Mr. Beischel moved to adjourn the meeting. Mrs. Klancher seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bissinger, Mr. Bartholomew, Mrs. Klancher and Mr. Beischel. (5) No: None. The motion carried unanimously.

Submitted by,

Bailey H. Martella
Financial Officer/Board Clerk

Dale Bartholomew

Duffy Beischel

Mark Bissinger

Nadine Gelter

Lisa Klancher