

REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS

ANDERSON TOWNSHIP PARK DISTRICT

February 13, 2008

Dale Bartholomew, President, called the regular meeting of the Board of Park Commissioners of the Anderson Township Park District to order at 6:30 pm at the Anderson Park District, Juilfs Park Office, 8249 Clough Pike. Present were Board Members: Duffy Beischel, Mark Bissinger, Gail Wright and Nadine Gelter. Also present were: Ken Kushner, Executive Director; Emily Armstrong, Asst. Director; Bailey Martella, Financial Officer/Board Clerk; Mike Smith, Operations Manager; and Scott Lahman, Recreation Manager.

GUESTS: Andy Worth, resident.

AGENDA: Mr. Bartholomew asked for corrections to the agenda, hearing none the agenda was approved as written.

OLD BUSINESS:

T-Mobile Cell Tower- Beech Acres Park: Mr. Kushner reported that T-Mobile has set the tower at Beech Acres Park and anticipates they will complete this portion of the installation by the second week of March. This does not reflect the final completion timeframe as it does not take into consideration the blacktop or other finishing items.

Reds Community Fund: Mr. Kushner reported that the park district staff had submitted the Marty Brennaman Field plans for review and comment to the Hamilton County Building Department. The building department had requested a few modifications to the submitted plans. Mr. Kushner advised the Board that Marty Brennaman would be attending one of the first games and he would send the Board notification of the date.

Riverside Park Riverbank Project: Mr. Smith reported the riverbank modification had held up extremely well during the recent heavy rains. He further stated the staff would be completing the final 3 to 4 weeks of work as soon as the weather allows. Mrs. Armstrong reported that volunteers would be planting the bank on April 26th. Mr. Bartholomew stated he had a conversation with Rob Portman and Mr. Portman conveyed to him that he would like to help with the planting project. Mr. Beischel asked Mrs. Armstrong to send Mr. Portman an invitation to attend.

Johnson Park Cell Tower: Mr. Bissinger, counsel for Arcadia Communication, abstained from all discussion and ratification of contract signing authorization.

Ms. Wright moved to ratify the Board's e-mail approval authorizing Mr. Kushner to sign the Arcadia Communication contract for Option #1 and all subsequent paperwork, as outlined in the contract, pertaining to this project. Mr. Beischel seconded the motion. Voting: Yes: Mr. Bartholomew, Mr. Beischel, Ms. Wright. (3); No: Mrs. Gelter (1) Mr. Bissinger abstained. The motion carried.

Mr. Kushner reported the contract with Arcadia Communication for the cell tower at Johnson Park (outlined as Option #1) had been signed. He stated Arcadia would now begin the public hearing and permit process. Once the process is complete the work on the tower will begin.

Levy Discussion: The Board discussed, at length, the pros and cons of the millage amount request required to meet current and future operating expenses, which is proposed to be placed on the November, 2008 ballot. Mr. Beischel moved the Board approve a 1.9 millage and requested Mrs. Martella to contact Tom Luebbers to generate the appropriate resolutions, which will be submitted to the Anderson Township Trustees for approval after the Park Commissioners initial approval. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mr. Bissinger, Mrs. Gelter, Ms. Wright. (5); No: None. The motion carried unanimously.

Heritage Center Repairs: Mr. Kushner reported the park district had found a contractor to start the repairs at the Heritage Center. He stated the plan is to begin with the front porch repair, refinish the interior floors, and then complete the painting.

The Board discussed that the Township had hired Amy Meyer as the Township Events Coordinator with the responsibility of renting the Townships public space, primarily at the new Anderson Center and Anderson Center Station. The Board suggested that Mr. Kushner contact Henry Dolive, Township Administrator, to ascertain if the Township might wish to utilize this resource for the Heritage Center rentals. It was also noted that the Grand Opening of the Anderson Center would take place March 15th and 16th.

Accounting Program: Mrs. Martella stated she had contacted several users of the UAN (Uniform Accounting Network) software program and found most of them like the program to differing degrees and all spoke favorably. It was determined that staff would gather information on the cost of the program so the Board could make a final decision no later than May or June for final implementation by 1/1/09.

Mr. Beischel moved the Board approve a Purchase Order not to exceed \$5,550, to pay the State Auditor's office at a rate of \$37/hour to convert our 2007 final appropriations and receipts to the OCBOA format. Mr. Bissinger seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mr. Bissinger, Mrs. Gelter, Ms. Wright. (5); No: None. The motion carried unanimously.

The Board also requested Mr. Kushner to start the process to accept proposals to have the district's property appraised which is an integral part of the OCBOA format.

Recreation Department Financials: After review of the Recreation Department's Financial Summary, Mr. Beischel commended the department on a "great job." Mr. Bissinger raised the question of installing a new gym floor in the RecPlex, which is leased and not owned. Mr. Kushner advised the Board that the floor he is proposing and seeking quotations on can be removed and taken to another facility if the park district should leave the RecPlex. He also reported a sponsorship proposal had been sent to LaRosa's outlining the benefit to their company and the advertising value they would receive from either sponsoring the total or partial cost of the floor.

Mrs. Gelter questioned the cost of the utilities at the RecPlex and suggested staff contact Duke Energy to inquire about a governmental rate. Mr. Kushner stated Duke would be contacted to ascertain if discounts to public entities are offered.

Mr. Bissinger suggested Mr. Kushner contact Jim Mason, the Beech Acres Parenting Center Director, to confirm earlier communications concerning the district's interest in purchasing the RecPlex building and land. If a meeting is warranted it was the Board's consensus that Mr. Bissinger attend with Mr. Kushner to again discuss this issue with Mr. Mason and/or the Beech Acres Board.

NEW BUSINESS:

Website Posting: Mrs. Gelter moved for the Board to approve posting the approved Board Meeting Minutes from 2006 through the present (and future minutes) as well as the Board's regular meeting dates to the district's website. Ms. Wright seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mr. Bissinger, Mrs. Gelter, Ms. Wright. (5); No: None. The motion carried unanimously.

Mission Statement: Mr. Beischel moved for the Board to approve a new Mission Statement for the district as follows: *The Anderson Township Park District is dedicated to providing Anderson Township residents with quality parks, facilities and programs.* Mrs. Gelter seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mr. Bissinger, Mrs. Gelter, Ms. Wright. (5); No: None. The motion carried unanimously.

Resolution 2008-03: Mr. Beischel moved to ratify the Board's vote on **Resolution #2008-03 - AUTHORIZING APPLICATION FOR RECREATIONAL TRAILS PROGRAM** for Laverty and Kellogg Parks. Ms. Wright seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mr. Bissinger, Ms. Wright. (4); No: Mrs. Gelter, (1). The motion carried.

GRANTS AND FUNDRAISING:

Mr. Bissinger noted many of the current applications are to ODNR and suggested our contact list be expanded to include other agencies. Mr. Kushner stated staff is currently researching other opportunities.

FIFTH THIRD EQUIPMENT LEASE: Mrs. Gelter moved the Board approve the recommendation of staff to replace one truck lease (which was appropriated in the 2008 budget) for a ball diamond drag and gator on the Fifth Third Equipment Lease currently in place; and authorize Mrs. Martella to sign all associated paperwork to complete this change. Mr. Beischel seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mr. Bissinger, Mrs. Gelter, Ms. Wright. (5); No: None. The motion carried unanimously.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES: Mr. Beischel moved for the Board to approve the January 2008 Financial Reports and Authorized the Expenditures as presented by Mrs. Martella. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Bartholomew, Mr. Beischel, Mr. Bissinger, Ms. Wright and Mrs. Gelter. (5); No: None. The motion carried unanimously.

APPROVAL OF MINUTES: Mr. Beischel moved to approve the minutes of the **December 19, 2007 Special Meeting**. Ms. Wright seconded the motion. Voting: Yes: Mr. Bissinger, Mr. Beischel, Mr. Bartholomew, Ms. Wright and Mrs. Gelter (4) No: None. The motion carried unanimously.

Mr. Beischel moved to approve the minutes of the **January 10, 2008 Regular Meeting**. Ms. Wright seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Ms. Wright and Mrs. Gelter (4) No: None. The motion carried unanimously.

NOVEMBER LEVY DISCUSSION: The Board discussed possible committee members for the November levy election. It was decided that an initial Campaign Committee meeting should take place on March 18, 2008, at 7:00 p.m. with details to follow. Mr. Bartholomew offered along with Mrs. Bartholomew, to host a benefit to raise funds for the campaign, tentatively scheduled for the end of April. He requested the other Board members to send him names for the guest list.

Ms. Wright left the meeting to meet another commitment.

CLEAR CREEK PARK EASEMENT: Mr. Bissinger moved the Board approve a request by the Hamilton County Park District to grant a 25 foot wide easement on the west side of Clear Creek Park for the purpose of building an access road for the Turpin Fisher family business in exchange for their abandonment of Webb Lane. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mr. Bissinger and Mrs. Gelter (4) No: None. The motion carried unanimously.

Resolution 2008-04: Mr. Bissinger moved the Board approve **Resolution 2008-04 Authorizing Mr. Kushner to apply for the Clean Ohio Trails Program grant**. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Bartholomew, Mr. Bissinger and Mrs. Gelter (3); No: Mr. Beischel (1). The motion carried.

At 9:40 p.m. Mrs. Gelter moved to adjourn the regular Commissioner's meeting and move into Executive Session to discuss possible litigation. Mr. Beischel seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, Mr. Bissinger and Mr. Beischel. (4); No: None. The motion carried unanimously.

At 9:45 p.m. Mr. Beischel moved to adjourn the Executive Session and reopen the Regular meeting. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, Mr. Bissinger and Mr. Beischel. (4); No: None. The motion carried unanimously.

At 9:46 p.m. there being no further business to be brought before this Board, Mr. Beischel moved to adjourn the meeting. Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Mr. Bissinger and Mr. Beischel. (4) No: None. The motion carried unanimously.

Submitted by,

Bailey H. Martella
Financial Officer/Board Clerk

Dale Bartholomew

Duffy Beischel

Mark Bissinger

Nadine Gelter

Gail Wright