

REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS

ANDERSON PARK DISTRICT

November 8, 2007

Dale Bartholomew, President, called the regular meeting of the Board of Park Commissioners of the Anderson Park District to order at 6:42 pm at the Anderson Park District, Juilfs Park Office, 8249 Clough Pike. Present were Board Members: Duffy Beischel, Gail Wright and Nadine Gelter. Mark Bissinger via phone. Also present were: Ken Kushner, Interim Executive Director; Bailey Martella, Business Director; Emily Armstrong, Asst. Executive Director; Mike Smith, Interim Operations Director and Brian Hayes, Park Resource Officer.

GUESTS: Andy Worth; Al Peter, Anderson Township Trustee, Tom Patterson and Sam Johnson Arcadia Communications Representatives.

AGENDA: Mr. Beischel moved for the Board to approve the agenda. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Ms. Wright, Mrs. Gelter, Mr. Bissinger. (5); No: None. The motion carried unanimously.

INTRODUCTION: The Board welcomed Scott Lahman, Recreation Director, to the staff. Mr. Lahman told the Board since starting on October 22nd he had been very busy getting up to speed with the department staff and activities.

OLD BUSINESS

Riverside Park Riverbank Project: Mr. Kushner advised the Board that the in-river portion of the project had been completed on October 16th prior to the October 31st deadline for the permits. Mr. Smith stated that during the early stages of the earth moving the project archeologist had uncovered two Indian fire pits in the project area. The archeologist excavated the fire pits but no artifacts other than charcoal for use of carbon, dating was uncovered. He further reported that work is continuing as weather allows.

New Accounting Package: Mrs. Martella reported that the person for the State Auditor's local office, Dave Thompson, is on vacation therefore, not available to attend the meeting. She stated that she would contact him after the middle of the month to arrange for him to attend the December meeting or if he felt the discussion would be lengthy arrange for an additional meeting.

Reds Community Fund: Mr. Kushner reported that Marty Brennamen would announce the 1st Anderson Little League game played on the new Juilfs Park field.

Broadwell Woods Clear Cut: Mr. Kushner reported that he had sent a letter to Mr. Doug Evans pertaining to the Broadwell Woods clear-cut but had not had a response to date. He indicated he would keep the Board apprised of any further correspondence.

Executive Director Search: Mrs. Gelter advised that she and the other Board members would be conducting phone interviews for 17 candidates at the Julifs Park Office on Wednesday October 14th.

Levy Discussion: Mrs. Martella reported that she had sent a letter to the County Auditor requesting their estimation of what a 1.95 mil and 2.0 mil levy would realize the district. She further reported that the Auditor' Office was working on the request and would keep the Board advised.

Insurance Up-date:

Liability: Mrs. Martella advised the Board that she and Mr. Kushner had met with Adam Balls, Hylant Group representative, to review the current park district inventory and values.

Health, Dental and Disability: Mrs. Martella reported that Dental Care Plus would be the dental insurance provider as of 1/1/08. She further stated the Mr. Tim Marcagi, Benefit Resources, is still working on the evaluation of our current carrier, Assurant, the OPERS disability benefit.

At 7:05 p.m. Mrs. Gelter moved to adjourn the regular Commissioner's meeting and move into Executive Session to discuss land acquisition with Anderson Township Trustees Russ Jackson and Al Peter, Anderson Township Administrator Henry Olive, Anderson Township Fiscal Officer, Ken Dietz, Ken Kushner, APD Interim Executive Director and Emily Armstrong Assistant Executive Director. Mr. Beischel seconded the motion. Voting; Yes: Mr. Bartholomew, Mrs. Gelter, Ms. Wright, Mr. Beischel, and Mr. Bissinger. (5); No: None. The motion carried unanimously

At 8:11 p.m. Mr. Beischel moved to adjourn the Executive Session and reopen the Regular meeting. Mrs. Gelter seconded the motion. . Voting; Yes: Mr. Bartholomew, Mrs. Gelter, Ms. Wright, Mr. Beischel, and Mr. Bissinger. (5); No: None. The motion carried unanimously.

Mr. Bissinger, who represents Arcadia Communications, disconnected the call before Mrs. Martella, Mr. Smith, Mr. Patterson and Mr. Johnson returned to the meeting room and before any presentation or discussion of the Cell Tower evolved with Arcadia representatives.

Johnson Park Cell Tower: Mr. Tom Patterson and Mr. Sam Johnson, Arcadia Communications outlined the Johnson Park Cell Tower site plan proposal. Mr. Patterson and Mr. Johnson presented two site locations: 1) the preferred location for the cell tower is west of the riding ring with the tower 187 feet from the property line. This site would also have underground utilities, a light gray "slim line" design mono-pole, shelter and 8' to 9' shadow fencing; 2) the second choice of location near the edge of the trees which would be much more visible but would not require a zoning variance. Each of these towers would be 170' in height with a minimum of 5 locators with license fee generating \$1,200/month base rent. Since the revised cost to run the utilities to both sites is considerably more than anticipated Arcadia Communications has offered to make a one-time contribution of \$65,000 to the Anderson Foundation for Parks and Recreation. Arcadia Communications would also pay \$1,000 of any legal fees generated from this agreement. Mr. Beischel moved to accept \$65,000 contribution to the Anderson Foundation

for Parks and Recreation, \$1,000 in legal fees and agreed to Option #1 which is: Annual Site License Fee of \$14,400 payable in advance in monthly increments of \$1,200 for the first year; site license Fee shall increase annually by 3% in each subsequent year, including all renewal options, on the first day of the month during which Site License Commenced. Ms. Wright seconded the motion. Voting; Yes: Mr. Bartholomew, Ms. Wright, Mr. Beischel (3); No: Mrs. Gelter (1). The motion carried.

NEW BUSINESS

2008 Meeting Schedule: Mr. Beischel moved to approve the 2008-meeting schedule as attached. Mrs. Gelter seconded the motion. Voting; Yes: Mr. Bartholomew, Ms. Wright, Mr. Beischel, Mrs. Gelter (4); No: None (0). The motion carried unanimously.

2008 Holidays: Mrs. Gelter moved to approve the 2008 Holidays as presented by Mrs. Martella. Ms. Wright seconded the motion. Voting; Yes: Mr. Bartholomew, Ms. Wright, Mr. Beischel, Mrs. Gelter (4); No: None (0). The motion carried unanimously.

“Same Store Report”: Mr. Beischel suggested that the report be renamed to “Comparable Sales Report” and suggested Mrs. Martella email the report to Mr. Bissinger for his review and changes, if any. Mrs. Martella stated that she would email the report the next day.

Summer Camp Report: Mrs. Armstrong reported that the camp program is growing each year and is only limited by the number of staff we are able to hire due to college schedules. She further stated that the RecPlex is the ideal location for this camp since it has ample space for program and growth.

RESOLUTION 2007 – 08 – ACCEPTANCE OF AMOUNTS AND RATES: Mr. Beischel moved to accept Resolution 2007-08 Accepting the Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying them to the County Auditor. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Bartholomew, Mr. Beischel, Mrs. Gelter, Ms. Wright. (4); No: None. The motion carried unanimously.

RECOMMENDATIONS FOR 2008 FEES AND CHARGES: Mrs. Gelter moved to approve staff’s recommendations of a 5% increase for the 2008 Fees and Charges. A discussion followed with Mr. Beischel questioning the increase particularly when the district has decided to place a levy issue on the 2008 ballot. It was determined that several years ago the field users were notified that a 5% increase would be added to the fees until the subsidy level was down to 50%. Ms. Wright seconded the motion. Voting: Yes: Mr. Bartholomew, Mr. Beischel, Mrs. Gelter, Ms. Wright. (4); No: None. The motion carried unanimously.

FUNDRAISING AND GRANTS ACTIVITY: Mr. Kushner advised the Board that the search continues for more grants, which will yield a higher or larger return for current projects.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES: Mrs. Gelter moved for the Board to approve the **October 2007** Financial Reports and Authorized the Expenditures as presented by Mrs. Martella. Mr. Beischel seconded the motion. Voting: Yes: Mr. Bartholomew, Mr. Beischel, Ms. Wright and Mrs. Gelter. (4); No: None. The motion carried unanimously.

APPROVAL OF MINUTES: Mrs. Gelter moved to approve the minutes of the **October 11, 2007 Regular meeting**. Mr. Beischel seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mrs. Gelter (3) No: None. The motion carried unanimously.

At 9:28 p.m. there being no further business to be brought before this Board, Mr. Beischel moved to adjourn the meeting. Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Ms. Wright and Mr. Beischel. (4) No: None. The motion carried unanimously.

Submitted by,

Bailey H. Martella
Business Director

Dale Bartholomew

Duffy Beischel

Mark Bissinger

Nadine Gelter

Gail Wright